**PTO Meeting (In-Person), Wednesday, September 6th, 2023 – Zach Media Center**

Meeting called to order at 6:30 PM.

Future meetings at noon, link on the website (<https://zac.psdschools.org/pto-and-sac>)

Introductions – Erica, Jen

Roll Call:

Angel Herrick

Erica Bernhardt

Jen Florez

Jen Bowman

Jen Dattilo

Phil Dattilo

Jackie Christman

Katie Boisen

Elizabeth Stafford

Leslie Morrison

Lauren Lomax

Ruth Siedlecki

Michaela Pariseau

Jessica Portlock

Dr. Bernhardt moved to pass the May 2023 meeting minutes, Jackie Christman seconded. Meeting minutes accepted.

Reports

1. Principal Report (Angel Herrick)
   1. Won the Academic Achievement and Growth Awards; 2nd in State of CO; AH is grateful to all
   2. 470 students, K-5; 3rd grade 27/classroom, bringing in extra help to support the kids
   3. Upcoming events – eco week, field trips, canvas classic (Elementaries to CSU Stadium) to parade before HS football games (10/6)
   4. T-shirt contest; focus for artwork is Teaming; winning designer gets a free T-shirt; due 9/21
   5. Make sure texts are high quality, at/above grade level, students doing the thinking, high quality assignments; Core schools are choosing a core curriculum
   6. Remote learning schedule on the website. Kids have 1:1 devices. PSD has 3 snow days, then after that are remote learning plans; computers can go home with kids; none were needed last year
   7. Grant received last year funds a full traffic light and new crosswalk next summer. Will improve safety but probably not the timing of dropoff/pickup. Go Slow!! Bring a donut.
   8. Drills went well. Teachers have to go through some stressful training to keep the kids/school safe. Parental support is appreciated.
   9. Question from Jackie Christman about the SRO schedule: there is no SRO schedule, they check in intermittently. There would be a brisk first responder response if needed.
2. Teacher report (Katie Boisen and Elizabeth Stafford)
   1. Katie – good start to the year; Beginning of year assessments are wrapping up. Family socials have started.
   2. Teaming is a school goal. Amplified literacy is a program, collaborate with other schools. Options around peer observations, helps with team building.
   3. Liz – happy to see the parent volunteers; various opportunities exist for parent volunteers
   4. Gearing up for the Fund Run, teachers are supporting the parents/participants
   5. 3rd/4th grade starting Book Bowl event
3. Treasurer Report (Jennifer Bowman)
   1. Finance report addressed. No official transactions as yet. Numbers are estimates for now.
   2. Fundraising goals; money won’t be coming in until September/October
   3. $31k available, $20 rolls over year to year as a reserve
   4. EB – history of fund raising – in the past it was asking parents for donations, ~$100/kid. That was harder progressively over time. This year focusing on the Fundraisers. This shifts the timeframe for when money will be available.
   5. The budget is on the website (last year’s and the proposed)
   6. Don’t spend your own personal money on committee work as it won’t be reimbursed. A P(urchase) card can be obtained from Stacey in the front office if funds are needed.
4. Affinity Programs (Jenny Florez)
   1. Affinity night is sponsored by local businesses. Part of money spent goes to Zach (20%)
   2. Kona Ice the 1st week of school
   3. Crisp & Green coming up 9/21 (take out counts)
   4. DC Oakes in October
   5. Tokyo Joe’s in November
   6. Urban Air – Jan ‘24

Standing Committee Reports

1. ZEF Fun Run – Iliana
   1. Parents welcome to come and watch. 5th graders do a color run. Times will be announced in the Newsletter
   2. Sponsorship opportunities due 9/8
   3. Photographers needed 9/21 school assembly
   4. 10/6 is the day of the event
2. Fall Festival – Jackie Christman
   1. 9/29 – 3-6pm
   2. Not a Fund Raiser, it’s for the kids / community. Bounce houses / food trucks. Local businesses invited to come and donate $ to PTO in return for advertisements.
   3. Face painting by former Zach students
   4. Volunteers needed(!)
   5. Suggestion to move the standing date later into the year (5 or 6 weeks into the school year)
   6. Description of the various school events
   7. Drop off milk caps as they can also serve as a source of funds
3. Scholastic book fair – Leslie Morrison
   1. Description of the program; money goes to the Library
   2. 11/3-9 are the dates
   3. Hoping to do a preview 11/2
   4. Staffing is an issue as having parent volunteers available all week is a challenge
   5. Signup genius will come out in October; can donate water, contact strips
4. Book Bowl – Erica Bernhardt, Lisa Ordonez
   1. Kids sign up, parents pay $15 fee which goes toward a pizza party and T-shirts
   2. Kids formed into teams
   3. 10 books passed out, kids read as much as they can; quiz competition at the end
   4. Volunteer commitment is 1 day/week
   5. Books are the same each year
   6. Starts in September, competition in December
5. Staff Appreciation – Meghan Clay
   1. Organizes events for the staff
   2. E.g. Luncheons, 9/26 is the first (Tailgate/back to school theme)
   3. Volunteers and Donations welcome
6. School Pictures – Lauren Lomax
   1. Pictures have happened
7. Yearbook – Ruth Siedlecki, Michaela Pariseau
   1. Help Wanted
   2. Picture takers are helpful; goal is to have all kids in the Yearbook
   3. 4th graders design the cover
8. Library – Jessica Portlock
   1. Volunteers check in books each morning (2 per day), each individual comes in twice a month or so
   2. Crafty people are helpful for Book prep, put covers on
9. Directory Committee
   1. Whole School Directory is the goal, in a bit of a holding pattern pending approval
10. New Business
    1. None today

Next meeting will be via Zoom.  
Meeting is adjourned at 7:40 pm.