**PTO Meeting (Virtual), Wednesday, November 15th, 2023**

Meeting called to order at 12:00 PM.

Roll Call:

Angel Herrick

Erica Bernhardt

Crystal Smith

Leslie Morrison

Megan Clay

Diana Rogers Jaeger

Marie Austria

Jennifer Bowman

Lisa Ordonez

Rachel Schmelzle

Jen Dattilo

Phil Dattilo

Elizabeth Stafford

Elise Pringle

Katie Boisen

Katie Bone

Leslie Morrison

Stephanie Cotton-Maceta

Iuliana Blakeley

Dr. Bernhardt moved to pass the September & October 2023 meeting minutes, Phil Dattilo seconded. Meeting minutes accepted.

Reports

1. Principal Report (Angel Herrick)
   1. What to do with the Fund Run funds
   2. Connection surveys happening now
   3. Various assessments/testing happening soon
   4. 5th grade team working on the Wax Museum concept
   5. Office team enjoyed the fruit plate from the PTO
   6. School choice decisions coming up, currently have 476 students, kindergarten registration pending
   7. Crosswalk light going up summer ’24; Cinquefoil will have a blinking light and will need a crosswalk/attendant
2. Teacher report (Katie Boisen and Elizabeth Stafford)
   1. Expression of gratitude for coffee, mini grants, etc.
   2. Good costume party turnout
   3. Book Fair has been a success
3. Treasurer Report (Jennifer Bowman)
   1. Large boost in revenue related to the FundRun
   2. Increasing budget line items for Staff appreciation, mini grants, grade level budgets, principal’s fund, increased reserve for next year, volunteer appreciation; there is money available for a special project with some left to spare (~$7k)
      1. Here are the proposed increases:
         1. Grade Level Budgets - $7300 to $9000
         2. Staff Appreciation - $1000 to $1500
         3. Back to School Bash/Spring Fling - $3500 to $4500
         4. Principal’s Fund - $6000 to $6600
         5. Teacher Mini Grants - $8000 to $10,000
         6. Volunteer Appreciation - $0 to $200
         7. School Directory (possibly out of mini grants)
   3. New budget to be voted on next Spring
4. Affinity Programs (Jenny Florez)
   1. Received some $ from last month’s DC Oakes program

Standing Committee Reports

1. Fall Festival – Deanna Rinehart & Jackie Christman
2. FundRunTeam – Diana Rogers Jaeger & Iuliana Blakely
   1. 40 responses to the survey, good feedback overall
3. Scholastic Book Fair – Leslie Morrison
   1. Good results this year, sold ~12.5k worth of books, results in $3k for the Media Center
   2. A number of students took advantage of the PTO scholarship funds
4. Book Bowl – Erica Bernhardt, Lisa Ordonez
   1. Competition set for 1st week in December, to take place in the teacher’s room
   2. Perhaps move it to the Spring next year
5. Staff Appreciation – Megan Clay
   1. Holiday Treat Bar coming up
   2. May list the events on the website
6. School Pictures – Lauren Lomax
7. Yearbook – Ruth Siedlecki, Michaela Pariseau
8. Library – Jessica Portlock
9. Directory Committee
   1. Printing Expenses – 365 families, 1 directory per, cost will be ~$2500; voted on and approved
   2. Teacher Mini Grants
      1. From Kindergarten, for individual pumpkins already purchased - $160 – approved
      2. From 3rd Grade, would like to purchase contact paper to preserve books – specifically for new core knowledge literacy books - $420 - approved
10. New Business

Next meeting will be via Virtual.  
Meeting is adjourned at 12:50 pm.