**PTO Meeting (In-Person), Wednesday, January 24th, 2024**

Meeting called to order at 6:00 PM.

Roll Call:

Erica Bernhardt

Jen Bowman

Angel Herrick

Jessica Portlock

Phil Dattilo

Crystal Smith

Megan Clay

Diana Rogers Jaeger

Rachel Schmelzle

Katie Boisen

Liz Stafford-Mitchell

Mike Sabia

Marie Austria

Alvis Ayaba

Amit

Dhaval

Meisha

Oscar

Approval of last months meeting minutes

Reports

1. Principal Report (Angel Herrick)
	1. Looking at the 24/25 school year re: budgeting, staffing, student census
	2. Ideal class size is 25 students / class (450-500 students; 483 this year); ideally a few less in Kindergarten and a few more in the later grades
	3. PSD & Zach both are shrinking, there was a choice-in class for Kindergarten this year; predicting 455-460 students next year; census affects services, specials, and staffing numbers
	4. 4th/5th grade is at the boundary between 3 & 4 track
	5. Couple of retirements this year
	6. Assistant principal is being looked at
	7. New traffic pattern; there will be a normal traffic light @ Kechter, going to do a 2 week study to look at not using the bus lane
	8. Collaboration day in February, looking at testing scores, mid-year growth
	9. Outdoor classroom; design being done pro bono by a landscaping company (Gray Rock); need a project proposal for the district; goal is to have an operational workspace for the kids
	10. Q– what is the student attrition rate? A: very low; one of the lowest Choice-Out schools; have about 5 out of district schools
	11. Q – what is the methodology for keeping numbers optimal? A – focus on the number to support full coverage by paras, health techs, specials, etc.
2. Teacher report (Katie Boisen and Elizabeth Stafford)
	1. Kindness Month started this week, lots of fun
	2. Excitement about the Outdoor Classroom
	3. MAPS testing done, mid-year review underway
	4. 4th/5th went to the FoCo Symphony last week (annual event)
	5. ZachGivesBack is coming back where each grade level has a different project; this will be conveyed via the parent memo
	6. Teachers express gratitude for the PTO
3. Treasurer Report (Jennifer Bowman)
	1. FundRun did well, will have new proposals for next year’s budget
	2. Mini Grant info is available
4. FundRunTeam – Diana Rogers Jaeger & Iuliana Blakely
	1. Committee is staying together
	2. Would love additional help
	3. Will start meeting in early April
5. School Supply Kits & Spiritwear(Jenny Florez)
	1. Help welcome
6. Fall Festival / Back to School bash– Deanna Rinehart & Jackie Christman
	1. Help welcome
	2. May plan on a later date, but not too close to the FundRun
7. Scholastic Book Fair – Leslie Morrison
	1. Help welcome
	2. Brings in money for the Media Center ($3700 this year)
8. Book Bowl – Erica Bernhardt, Lisa Ordonez
	1. Help Welcome
9. Staff Appreciation – Megan Clay
	1. Please pay attention to the sign up
	2. Next Tuesday is a Soup & Salad luncheon for the staff
10. School Pictures – Lauren Lomax
11. Yearbook – Ruth Siedlecki, Michaela Pariseau
	1. More info in the next memo
12. Library – Jessica Portlock
13. Directory Committee
	* 1. Help with completing the data collection
14. New Business
	1. Teacher Mini Grants
		1. From Office Staff for 5 High Viz safety vests - $150
		2. Motion to approve by Dr. Bernhardt, seconded by Megan Clay - approved

Next meeting will be via Virtual.
Meeting is adjourned at 6:50 pm.