

# Zach Elementary School

**School Motto:** Together We Inspire

**School Mission:** We commit to do our best to encourage, inspire and meet each child's needs.

**School Vision:** Ensure high levels of learning for all students.

**Facebook:** [facebook.com/zachelementaryschool](https://facebook.com/zachelementaryschool)

Please "LIKE" us on Facebook! We make positive and celebratory posts and comments.

**Website:** <https://zacsdschools.org/>

## November 23<sup>rd</sup> - December 4<sup>th</sup>

### **Monday, November 23<sup>rd</sup>:**

- ZOLA: 8:15am-2:30pm
- Lunch & Breakfast Sack Meals Provided: 11:00am-1:00pm @Zach & Kinard

### **Tuesday, November 24<sup>th</sup>:**

- ZOLA: 8:15am-2:30pm
- Lunch & Breakfast Sack Meals Provided: 11:00am-1:00pm @Zach & Kinard

### **Wednesday, November 25<sup>th</sup> - Friday November 27<sup>th</sup>:**

- No School
- No Lunch & Breakfast

### **Monday, November 30<sup>th</sup>:**

- ZOLA: 8:15am-2:30pm
- Lunch & Breakfast Sack Meals Provided: 11:00am-1:00pm @Zach & Kinard

### **Tuesday, December 1<sup>st</sup>:**

- ZOLA: 8:15am-2:30pm
- Lunch & Breakfast Sack Meals Provided: 11:00am-1:00pm @Zach & Kinard

### **Wednesday, December 2<sup>nd</sup>:**

- ZOLA: 8:15am-2:30pm
- Lunch & Breakfast Sack Meals Provided: 11:00am-1:00pm @Zach & Kinard

### **Thursday, December 3<sup>rd</sup>:**

- ZOLA: 8:15am-2:30pm
- Lunch & Breakfast Sack Meals Provided: 11:00am-1:00pm @Zach & Kinard

### **Friday, December 4<sup>th</sup>:**

- ZOLA: 8:15am-8:30am
- Lunch & Breakfast Sack Meals Provided: 11:00am-1:00pm @Zach & Kinard

## **Lunch Menu**

### **Monday, November 23<sup>rd</sup>:**

- Pepperoni Pizza
- Cold Deli Yogurt

### **Tuesday, November 24<sup>th</sup>:**

- Cheese Ravioli
- Ham & Cheese Sandwich

### **Monday, November 30<sup>th</sup>:**

- Cheese Calzone & Marinara
- Turkey & Cheese Sandwich

### **Tuesday, December 1<sup>st</sup>:**

- Cheese Pizza
- Yogurt Parfait

### **Wednesday, December 2<sup>nd</sup>:**

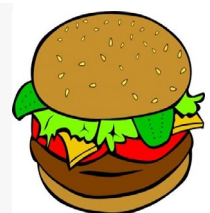
- Chicken Nuggets
- PB & J Sandwich

### **Thursday, December 3<sup>rd</sup>:**

- Cheeseburger
- Cold Deli Yogurt

### **Friday, December 4<sup>th</sup>:**

- Chicken Patty
- PB & J Sandwich



## New Information

### ZEF

#### Zach Enrichment Fund (ZEF)

Thank you to all the families that have already donated to ZEF! This fundraising campaign is our only school wide campaign for the whole school year. Due to budget cuts this year, we had to bring grade level budgets to zero spending. We need our ZEF in order to replenish grade level budgets for the remainder of the school year and also complete special projects like our outdoor classroom and media center updates! We need 100% of families to give! Please take ownership in our wonderful school and donate! Don't forget to ask grandparents to help out too. They can just send our office a check in the mail if they don't want to pay online. Our address is [3715 Kechter Rd, Fort Collins, CO 80528](#).

Please donate at [www.schoolpay.com](http://www.schoolpay.com)

# Zach Enrichment Fund (ZEF)

#### How could ZEF funds meet critical needs during remote learning?

- Laptops and iPads to keep our kids connected
- Portable microphones so students can hear teacher instruction clearly
- Digital curriculum resources to keep children interested
- Take home kits of math manipulatives or science supplies for engaging at-home work
- Subscriptions to online learning platforms like Spelling City
- A reserve that can quickly fund teacher requests as they emerge during the school year



I asked our music teacher, Mrs. Johnson, how she'd use ZEF funds this year. Here's what she said: 'I'd like more recorders for students!'

**How can I do my part?** You can pay with cash, via School Pay, or with a check made out to Zach Elementary PTO. The campaign ends December 3rd and the suggested donation is \$100 per child. If you have multiple children, the total contribution will be split equally among them and will count toward each of their classes' tallies and participation rates.

**Increase our donor base! Encourage grandparents to give to ZEF and inquire about contribution matches at your workplace!**

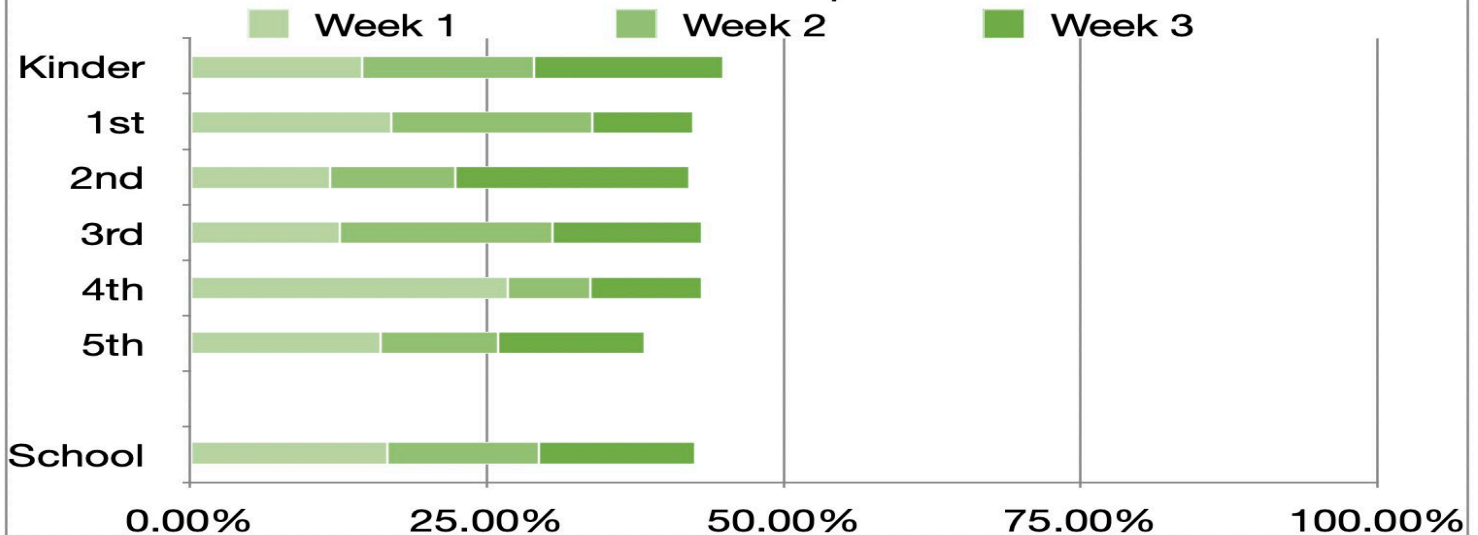
Days to Go

13

School Participation

42.54%

### ZEF Participation



### **Lunch & Breakfast Meals @Zach**

Lunch & Breakfast meals can be picked up @Zach or Kinard 11:00am-1:00pm Monday-Friday. A student name and ID# is required to pick up a meal. The student does not need to be present to pick up a meal. For pickup at Zach, enter through the playground gate and go to the south cafeteria door.

### **Student Laptops**

Parents, please take the time to check application use on your student's devices. For school meetings we are using Google Meets, which has a chat feature. The nice thing is the chat is monitored by the teacher and goes away when the Meet ends. Some students are logging into Microsoft TEAMS (which we don't use in class) and using the chat feature to talk to their friends. Most conversations are positive, but some are negative. We can't monitor conversations outside of our Meet, but you can! Logon to your student's device every once in a while, and open TEAMS, Zoom, etc. and look to see if your student is chatting. You can also log into your students EMAIL account and monitor what is being sent, received, etc. You can get to your students email by going to [www.psdschools.org/mail](http://www.psdschools.org/mail) and logging in with their credentials. If you need your students logon information or have questions, please email [rroberso@psdschools.org](mailto:rroberso@psdschools.org)

### **Trouble Shooting Guide for Laptop Issues (ATTACHMENT)**

Please see attachment for information.

### **Preston Middle School Transition Series (ATTACHMENT)**

Fifth grade parents, please see **attachment** for information on Preston Middle School's Transition Series.

### **Original Works (ATTACHMENT)**

Please see **attachment** for more information.

### **2020-2021 Winter Reading Challenge / 2020-2021 Programa De Lectura De Invierno**

Escape the cold this winter curled up with a good book and take part in our first-ever Winter Reading Challenge! Who can join? Everyone! This is a free, all-ages program to encourage reading over the winter months. The challenge begins November 16, 2020 and runs through February 7, 2021.

<https://www.youtube.com/watch?v=RsGKM4Yw7P8>

### **Media Center**

Thanks to all of you for your efforts to return overdue library books- We've had a great response! Families may drop off overdue library books at school on Friday Dec. 4<sup>th</sup> from 8:30am-3:30pm. Baskets labeled Library Books -Quarantine will be along the Kiss and Go drive through. Place books in any basket and we will collect them at the end of the day. If the weather is bad, please return the books in the office - the baskets will be set up there. Thanks so much.

Since we are moving to Phase 1, we are delaying the library reopening to next semester. Our hope is to begin library check out for Third-Fifth grades in January and K-2 in February...more info to come.

### **COVID Contact Tracing**

Our school will continue contact tracing students through early December. We need to ensure that if any students were in school this week, who develop symptoms in the next 14 days, we are able to notify any close contacts within the homeroom. If you child develops symptoms or tests positive for COVID thru Dec 4, please email [taisha@psdschools.org](mailto:taisha@psdschools.org). Thank you!

### **Zach Give Back Campaign (ATTACHMENT)**

Please see **attachment** for more information.

### **Remote Learning Roar Matrix**

Please see attachment for information on the remote learning ROAR Matrix.

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**Reminders from Previous Family Memos**

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**Mental Health Matters (ATTACHMENT)**

Please see **attachment** for more information.

**Bikes for Tykes (ATTACHMENT)**

Realities for children is collecting gently used bikes for kids. Please see attached flyer for more information.

**Zach Spirit Gear**

Time to purchase your Zach spirit gear! Order now and get your delivery in time for our upcoming school spirit days!

<https://www.rokkitwear.com/school/55724-zach-elementary-school>

**ATTACHMENTS**

**Trouble Shooting Guide for Laptop**

**Preston Middle School Transition Series**

**Original Works**

**Zach Give Back**

**ROAR Matrix**

**Mental Health Matters**

**Bikes for Tykes**

# Tech Support Help

## To fix most tech issues, please restart your laptop

- Press the ctrl – alt – del buttons on your laptop at the same time.
- On the bottom right of your screen, click the circle with a line through it.
- Choose ‘restart’. Log back in after the restart.

## Issue accessing a website?

- Close the browser. Open it up and try the website again
- Still not working? Try Firefox or Microsoft Edge.

## How do I know if I’m logged into Chrome?

- From your desktop, double click on the Google chrome icon. Look for your first initial in the upper right hand corner. Click the initial. If you are logged into Chrome, you will see your name.
- If you don’t see your name look in the upper right corner for the icon that looks like a person. Click **“Sign in to Chrome”**.
- Type your PSD student email address in **“Sign in”** in Google Chrome. Click **“Next”**.
- On the next page, re-enter your PSD student email address. Click **“Next”**.
- Type the student’s password. Click the **“Sign in”** button.
- Click the **“Don’t show this again”** checkbox. Click **“Yes”**. Click the **“Yes, I’m in”** button.

## Power light on but screen is dark (what we call ‘deep hibernation’)

- Plug your laptop in. Press the power key (up in the right corner) down and hold it down for at least 30 seconds or until the power light turns off. Do not let go of the power key until the light is off. Wait a few minutes.
- Press the same power key for a couple of seconds until you see the white power light come back on. Then release the power key.
- You should eventually see the “Dell” start up menu appear, and then the login screen will appear. Next, **restart your laptop.**

## Camera not working?

- Click the ‘windows’ icon found on the bottom left corner of the screen. The icon looks like four squares.
- Type the word ‘camera’ on the keyboard. The camera icon should appear. Click on the icon.
- The camera window will open up & you should see if the camera is working.
- Try taking a photo.

## Microphone not working in Google Meets, but works in MS Teams

- If MS Teams is still running in the background, Teams will ‘take control’ of the mic and it won’t work in Google Meets. Be sure to exit MS Teams completely before using Google Meets.

## Microphone not working in General

- Check to see if the light is "ON" on the F4 key on the laptop. If it is, the student may have hit the "Fn" key + F4 and locked the microphone OFF. Try Fn + F4 again to turn it back on. If the light doesn't go out, try Fn + ESC and the Fn + F4. The students do this on accident when trying to change the volume (Fn + F2 or F3)

### Camera/Microphone not working in Google Meets?

- Open up a new Chrome tab/window
- Type in: meet.google.com and press 'enter'
- Select 'join or start a meeting'
- Leave the field blank and click on 'continue'
- This should prompt a window to popup asking "Allow Meets to use your camera and microphone?"
- Select "yes"
- If this doesn't work, please install the latest audio drivers on your laptop

### Audio Drivers are installed, but microphone and/or camera still don't work.

- To further troubleshoot the microphone and camera, type **"Silverlight"** in the **Start menu** where it says *"Type here to search"*. **Click on the Microsoft Silverlight icon. Choose the Webcam/Mic tab.** You will see if Video and Audio are working properly.
- **Check the Windows Privacy Settings** by opening the **Start Menu** and clicking on the gear symbol. Choose **'Privacy'** from the options and you will see several sections on the left side. Scroll down on the left side and choose the **'Camera' & 'Microphone'** sections. Under each section, **make sure the 'Allow apps to access your camera/microphone'** is switched on.

# Preston Middle School

## TRANSITION SERIES 2020-21

### **November: Preston Flyer**

Audience: Parents/Guardians

Purpose: Preston will drop off fliers at all feeder elementaries to be distributed to 5th grade families. The flyer will communicate the timeline and events for the 2020-21 Transition Series.

Goal Date for Flyer Drop Off: Monday, 11/16- Feeder Schools

### **December: Puma 101**

Audience: Parents/Guardians

Purpose: Preston will host a virtual meeting to introduce our Principal, Administration and Counseling teams, and several of our Preston teachers. Parents/Guardians will have an opportunity to learn more about Preston and all that we have to offer. We will share general information such as our course offerings, daily schedule, clubs, athletics, and much more!

Platform: Link will be posted to our [Preston MS Transition Site](#)

Dates: Thursday, 12/10 5:00PM & Friday, 12/11 11:00AM

Content to be shared:

*Subject to change slightly.*

- Preston communication (weekly update, newsletter, website, social media)
- 6th Grade Schedule (Course options, Music Programs, Elective Options)
- Focus on Learning (Collaboration, Common Course Planning, Big 4 Questions)
- Academic Challenge, Academic Support
- Social & Emotional Learning
- Health & Safety
- Parent & Student Handbook
- Building Accessibility (Start/Dismissal, Lockers, Safety)
- Library (laptops, VR, Book Talks, 3D printing)
- ParentVUE/StudentVUE
- Daily Schedule (Lunch)
- Athletics
- Clubs/Extracurriculars
- Parent Partnership (PPO, SAC, etc.)

### **January: Preston Middle School Open House**

Audience: Parents/Guardians, families, 5th grade students

Purpose: Preston invites families and students to virtually experience what makes Preston an incredible middle school. Enjoy opening remarks from our Principal, Amy Schmer, meet our amazing teachers, and hear firsthand about the student experience.

Platform: Link will be posted to our [Preston MS Transition Site](#)

Date: Tuesday, 1/5 5:00PM

Agenda:

1. Preston Showcase Video
2. Opening Remarks from Principal, Amy Schmer
3. 6th grade teachers will talk about the *Daily Life of a 6th Grader*
4. Current 6th, 7th, and 8th grade Preston students share their student experience

### **February: Registration**

Audience: Incoming 6th grade Students/Families & New 7/8 Grade Students/Families

Purpose: Preston Counselors will present 6th grade registration information, distribute course selection material, talk about what to expect in 6th grade, and talk about life as a 6th grader at Preston Middle School.

Platform: *Optional* Q & A link will be posted to our [Preston MS Transition Site](#)

Date: February 1-5 Visits from Preston's feeder elementary schools

Optional Q&A on Tuesday, 2/9 5:00 PM

Agenda:

- Explain the course selection process
- Share the course options
- Q&A

#### **April:** *Connect with a Counselor*

Audience: Parents/Families, Students New to Preston

Purpose: Meet our Counseling Team and get all your questions answered about all that Preston has to offer!

Platform: Link will be posted to our [Preston MS Transition Site](#)

Date: Tuesday, 4/27 5:00 PM

Content:

- General Q&A

#### **May:** *5th Grade Visit*

Audience: Incoming 6th Grade Students

Purpose: 5th grade students will meet our 6th grade teachers, tour the building, and show their Puma Pride!

Date: Friday, 5/7

Agenda:

- We are still planning the details for this event.



# Let's celebrate Creativity!

## ZACH ELEMENTARY

has teamed up with Original Works to offer a creative program designed to transform your child's artwork or your photographs on to custom keepsakes.

In addition to supporting your child's creativity, profits earned through each purchase support the educational opportunities of the local school community.

All orders must be placed on-line no later than:

**12/04/2020**

### Program Questions?

Contact your school's program coordinator:

**ANGELA SICKELS**

**ASICKELS@PSDSCHOOLS.ORG \* (970) 488.5100**

### Need help placing your order?

Original Works Customer Service Team  
518.584.9278 or [cs@originalworks.com](mailto:cs@originalworks.com)



**A family favorite for over 30 years!**



is

# Photo

# FRIENDLY

too!

We know there are amazing memories in that phone most of us carry around every day.

Perhaps it's the photo of your child's first day of school, or of last year's family vacation. Maybe it's that graduation photo, or one of hundreds of other special moments you recorded in the last year.

So, whether it's that creative piece of artwork or a meaningful photo, we can convert those special moments into that perfect gift or thoughtful keepsake. All profits earned through each purchase support the educational opportunities of your school community.

## *Need help?*

CALL 518.584.9278

EMAIL [CS@ORIGINALWORKS.COM](mailto:CS@ORIGINALWORKS.COM)

To get started, check out the complete Instructions & Ordering Details on the following page.



# Instructions

## CREATE & SAVE!



Artwork: Create a great piece of artwork (or two), scan or take a picture of the artwork, and save it to your computer.

Photos: Find your favorite photo(s) on your phone, or in that special photo album, and save them to your computer.

For information on how to upload your image and save your artwork or photos, please visit: [originalworks.com/atHome](http://originalworks.com/atHome).



**VISIT <http://store.originalworks.com>** to view over 40 great products and gifts

## Click **MY ACCOUNT**

- If you have already registered and have an account – Sign In.
- If you are a New Customer – Create an Account.

## Click **MY ARTWORK**



- Click Browse/Choose File to locate the image(s) you want to upload.
- Select the image and click the Open button
- Click the UPLOAD button to add the image to your account. *You may upload multiple images following these steps*
- Select the image orientation from one of the four rotation options. Click SAVE

## Click **OUR PRODUCTS**

- Choose the product you would like to purchase
- Choose Your artwork



## **ADD TO CART**

- Follow the prompts to **Continue Shopping** or **Proceed to Checkout**

## **CHECK-OUT**

- Follow the on screen instructions for checking out.
- To ensure that your school receives credit for your order, *please include your School Code in the box located after the Shipping Method*

**Your School Code: ZE**



**SHIP** Your order will be shipped directly to the address you provide

**Thank You! “From our family to yours, we thank you for participating in a program from Original Works.”**

**~ Carol Newlin, Founder & President**





2020-2021

Zach Elementary is hosting our 8<sup>th</sup> annual Zach Gives Back (ZGB) Campaign, launched each November, with the purpose of raising funds and goods for local, national and international nonprofits. We gear our events for children helping children! This year, due to COVID 19, we have shifted the types of campaigns we are hosting. This year, our campaigns are co-hosted by a community agency.

A. We host annual schoolwide ZGB campaigns:

- Turkey Roundup (November 19<sup>th</sup>) -benefits the Larimer County Food Bank.
- Adopt A Family (November) - The holidays can be one of the most difficult times of year for our families who are trying to make ends meet. Some families are worrying about where they will sleep, how they will pay their electrical bill, or where they will get their next meal. Please consider adopting a Boys & Girls Club family by going to <https://www.begreatlarimer.org/holiday-families/> and click on "Adopt A Family" at the bottom of the screen.
- Angel Tree (November) - Coordinated through Salvation Army. All gifts are purchased online through Walmart and Salvation Army picks them up from there. For more info and how to purchase, click here [Fort Collins Angle Tree Registry](#)
- Winter Clothing Drive for Zach Students (November)- Is your family in need of some support with winter clothing? All students are required to have winter gear for recess. Please complete this confidential form if you need a little help with getting winter gear this year.  
<https://docs.google.com/forms/d/e/1FAIpQLSfi8XmNHrSZwImcF-8chMh5YjIWIQu5njWFB6gIktOof9T9lg/viewform>
- Would you like to offer support in purchasing needed items for Zach families? Please complete this confidential form if you would like to offer support with this. Thank you! Offer to Support:  
<https://docs.google.com/forms/d/e/1FAIpQLSfF21IKRx-wNbQHh7IIv8UxqMx9HcRsQXe1kyADAU1RRjti9A/viewform>
- Consider donating a used bike to Realities for Children. Local bike shops will do safety checks on donated bikes, and then Realities for Children will distribute to kids in need of a bike. Check it out at  
<https://www.realitiesforchildren.com/services/bikes-for-tykes/>

Events that are slated as possible campaigns this school year:

- Canned Food Drive (February)
- Jump Rope for Heart (February) - will be virtual

We host iCarebyHair campaign every other year: **Next event January 2021**



## Respectful

## Organized

## Attentive

## Responsible

### Remote Learning

Be present

Show your face

Mute unless it is your  
turn to talk

Wait your turn

Find a quiet spot

Have materials ready

Have required work  
complete

Use the bathroom  
before your meeting  
or lesson

Stay in one spot

Participate

Ask questions

Be on time

Use a plain background

Follow your teacher's  
directions

Be dressed in clothes

# MENTAL HEALTH MATTERS

**WE ARE HAPPY TO ANNOUNCE THAT  
THE 6TH ANNUAL MENTAL HEALTH  
MATTERS EVENT WILL BE TAKING  
PLACE VIRTUALLY THIS YEAR!**

RATHER THAN A ONE NIGHT EVENT,  
WE WILL HOST A VARIETY OF  
ENGAGING SPEAKERS THROUGHOUT  
THE SCHOOL YEAR.

We are thrilled to announce that our first speaker will be Nick Thompson, a dynamic and inspiring social worker practicing in Boulder. Nick is well-known for his passion and efficacy in assisting youth and their families find ways to thrive and find joy during adolescence. He works to support and inspire students with a light hearted approach to success. He will discuss ways for parents to support students appropriately with the trials and tribulations of COVID-19 living and learning.



**ALL AGE GROUPS  
WELCOME**

**WHEN:**

December 3, 2020

6:30p—8:00p

**WHERE:**

Your Place!

This event will be  
live streamed

**HOW:**

By RSVPing to  
the QR code  
below you will be  
sent a link on the  
day of the event  
OR you can find  
the link on the  
PSD homepage.

(hold your phone camera up to  
the grid and a link will appear)



# LA SALUD MENTAL IMPORTA

**¡ESTAMOS FELICES DE ANUNCIAR QUE EL 6º EVENTO ANUAL DE LA SALUD MENTAL IMPORTA, SE REALIZARÁ ESTE AÑO!**

EN LUGAR DE UN EVENTO DE UNA NOCHE, TENDREMOS UNA SERIE DE CHARLAS DURANTE EL AÑO ESCOLAR.

Estamos encantados de anunciar que nuestro primer orador será Nick Thompson, un trabajador social dinámico e inspirador que trabaja en Boulder. Nick es conocido por su pasión y eficacia en ayudar a los jóvenes y sus familias a encontrar formas de prosperar y encontrar alegría durante la adolescencia. Trabaja para apoyar e inspirar a los estudiantes con un enfoque alegre hacia el éxito. Hablara de las formas en que los padres pueden apoyar a los estudiantes de manera adecuada con las dificultades y tribulaciones de la vida y el aprendizaje de COVID-19.



**TODAS LAS EDADES SERAN BIENVENIDAS!**

**CUÁNDO :**

Diciembre 3, 2020

6:30p—8:00p

**DONDE :**

Sera un evento Virtual, en vivo.

**COMO PARTICIPA**

Utilice el código que se muestra abajo o comuníquese con el Enlace Familiar de su escuela.

Luego de registrarse recibirá un link el día del evento o puede ingresar desde la pagina del Distrito Escolar Poudre.

(sostenga la cámara de su teléfono frente al cuadrado y aparecerá un enlace para registrarse)



**We are now collecting new and gently-used bicycles for ages 2-17 years!**  
(please no rips, tears, rust, or chipped paint)



## **Donation Deadline: Sunday, December 6**

If you are unable to transport your donated bike and need to arrange for pick-up, please call Alacrity Travel & Lifestyle at 970-224-9392 or email [Team@AlacrityTravel.com](mailto:Team@AlacrityTravel.com).

**Monetary donations  
accepted at  
[RealitiesForChildren.com](http://RealitiesForChildren.com)**

*Realities For Children Charities is a 501c3 non-profit corporation. All donations are tax deductible.*

## **Drop-off Locations:**

### **Trek Bicycle**

202 W. Laurel St., Fort Collins  
931 E. Harmony Rd., Fort Collins  
4880 Thompson Pky., Unit 110, Johnstown

### **The Phoenix Cyclery**

1532 E. Mulberry St., Ste. D, Fort Collins

### **Breakaway Cycles**

2237 W. Eisenhower Blvd., Loveland

### **Recycled Cycles**

4031 S. Mason St., Fort Collins

### **Fort Collins Bike Co-op**

1501 N. College Ave., Fort Collins  
Mon. Wed. Fri. Sun. 2pm -5pm

### **Scheels**

4755 Ronald Reagan Blvd., Johnstown

**[www.rfcBikesForTykes.com](http://www.rfcBikesForTykes.com)**

