

### **In Case of Severe Weather...**

School district officials have a responsibility to keep schools in session except under the most extreme conditions. Generally, if roads are safe and school buses are operational, our district will hold classes. School administration may restrict outdoor activities during inclement weather. As always, parents should make the final decision regarding school attendance. Parents are asked to call the school attendance line to let the school know that their child will be absent. The absence will be excused for weather related reasons.

There are plans in place for severe weather.

#### 1. Late Start

Due to inclement weather, Poudre School District is operating on a two hour delay. This means schools will start two hours later than normal.

Other important information to note:

- Buses will run regular routes two hours later than usual.
- Morning Kindergarten and Early Childhood programs are cancelled.
- Breakfast will not be served.
- BASE Camp will open at normal time.
- Schools will dismiss at normal time.
- Check school website or Facebook for any school specific activities.

PSD will monitor the conditions and should a determination be made to close schools, staff will be notified via email and phone call of any changes.

- Please remember that students should arrive to school no sooner than 10:45am. They should arrive no later than 11:00am. Please wear appropriate clothing to be outside if the temperature permits. Our ultimate goal is to give all students time outside for fresh air and exercise if possible.
- We will not have before school recess time on those delayed start days. Students should not play on the playground or wait outside. Instead, students will immediately report to their homeroom class through the front entrance of the school. Teachers will be in the classrooms to supervise arriving students.

Specials Schedule for Late Start: (*Lunch times stay the same*)

11:15-11:45	Kindergarten
12:15-12:45	4 <sup>th</sup> Grade
1:05-1:35	1 <sup>st</sup> Grade
1:45-2:15	5 <sup>th</sup> Grade
2:20-2:50	2 <sup>nd</sup> Grade/PM kinder
3:00-3:30	3 <sup>rd</sup> Grade

#### 2. Snow Day

All PSD school and sponsored activities are cancelled. Staff does not report to school. The communication department will communicate information to parents, staff and the community as follows:

- PSD website will be updated
- All parents and staff will receive an email and phone call
- PSD social media sites will be updated
- Media will be notified

#### 3. Early Release

If the weather suddenly changes to adverse conditions, PSD may decide to release students early. An email will also be sent to parents from both the district communications office and Zach admin. In addition parents will receive a reverse phone call.

Early release is two hours early from the end time of school. At Zach, this is 1:38pm. Students will eat lunch as usual and then at 1:38pm we will be releasing students. If you are picking up your child earlier than 1:38pm, go to the office and sign them out.

At 1:38pm dismissal, students who are remaining should follow their normal dismissal process (car riders, bus riders, etc). All students who are not picked up at dismissal will proceed to the gym until all students are picked up. Please sign students out on the sign out form in the gym as they are picked up.

Parents are urged to develop a plan for the possibility of their student's early release home.

BASE Camp will not be available after school if schools release students early.

Please make sure family contacts and telephone numbers are current at your child's school.

In addition, media outlets and the PSD website ([www.psdschools.org](http://www.psdschools.org)) will be notified about early release information.

**Media outlets notified include:**

Television Stations:

[Channel 4 \(CBS4/KCNC Denver\)](#)

[Channel 5 \(CBS 5 Northern Colorado\)](#)

[Channel 7 \(7 News KMGH\)](#)

[Channel 9 \(9 News KUSA\)](#)

[PSD Channel 10 \(Comcast Cable/US Cable\)](#)

[Channel 13 \(Fox 31\)](#)

Print Media:

[Fort Collins Coloradoan](#)

[Greeley Tribune](#)

[Denver Post](#)

Radio Stations:

KCOL 600 AM                      KCSU 90.5 FM

KFKA 1310 AM                    KGRE 1450 AM

KISS 96.1 FM                    KJJJ 1170 AM

KKQZ 94.3 FM                   KOA 850 AM

KOOL 105 FM                    KQOF 1410 AM

KRFC 88.9 FM                   KUNC 91.5 FM

TRI 102 102.5 FM

**Cold Weather Information**

These decisions are made separately as the weather can change drastically between 8:30am and the rest of the school day. Wind chill, temperature and sunshine are always taken into consideration. In the morning, certain conditions warrant us to bring students in as early as 8:40am. For example, if it is raining or snowing heavily we automatically bring the students inside. These situations tend to be obvious and easy to decide. The times that tend to be a little trickier are decisions related to temperature and wind. Kids need movement and some time to run and play each day. We know that if kids dress warmly (winter coats, hats, gloves and boots) they can play outside on most winter days and be perfectly safe. Please make sure your child is dressed appropriately for being outside in the winter. In addition, if your child wants to play in the snow out in the field, snow pants and boots are required. If your child wears snow boots to school, please have them bring other shoes to change into once they arrive in the classroom. If your child is well enough to be at school, they are well enough to be at recess.